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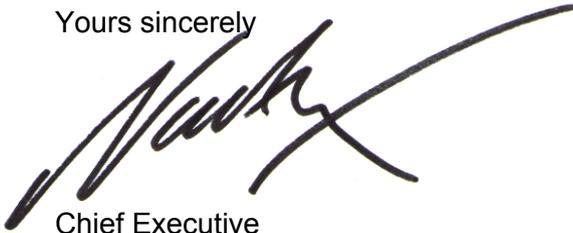
24 June 2019

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **SCRUTINY (POLICY AND PERFORMANCE) COMMITTEE** will be held in the HMS Brave Room at these Offices on Tuesday 2 July 2019 at 6.00 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Rebecca Brough on (01304) 872304 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely



Chief Executive

Scrutiny (Policy and Performance) Committee Membership:

L A Keen (Chairman)
C D Zosseder (Vice-Chairman)
S H Beer
T A Bond
D P Murphy
O C de R Richardson
J Rose
M Rose
C A Vinson
P Walker

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3 **DECLARATIONS OF INTEREST** (Page 6)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4 **MINUTES**

To confirm the Minutes of the meeting of the Committee held on 4 June 2019 (to follow).

5 **PUBLIC SPEAKING**

Please note that in accordance with the agreed Protocol for Public Speaking at Overview and Scrutiny, the right to speak only applies to agenda items 11, 12, 13 and 14.

The right of the public to speak does not apply to the following agenda items: Apologies, Appointment of Substitute Members, Declarations of Interest, Minutes, the Forward Plan, the Scrutiny Work Programme, any agenda item that is not accompanied by a written report and items that are exempt business.

Members of the public who successfully register to speak will have 3 minutes to speak. Please note that the public speaking arrangements do not include the right to ask questions of any district councillor, officer of the council, invited attendee or any other public speaker.

Members of the public wishing to speak must register to do so by no later than 2.00 pm on the second working day before the meeting.

6 **DECISIONS OF THE CABINET RELATING TO RECOMMENDATIONS FROM THE SCRUTINY (POLICY AND PERFORMANCE) COMMITTEE**

The Cabinet at its meeting held on 1 July 2019 considered the following recommendations from the Scrutiny (Policy and Performance) Committee:

- Public Spaces Protection Order
- Revised Statement of Policy and Principles 2019-22 under the Gambling Act 2005
- Performance Report – Quarter 4 2019/20

The Cabinet decisions on these recommendations will be verbally updated to the Committee in advance of the publication of the Record of Decision on 3 July 2019.

7 **ISSUES REFERRED TO THE COMMITTEE BY COUNCIL, CABINET, SCRUTINY (COMMUNITY AND REGENERATION) COMMITTEE OR ANOTHER COMMITTEE**

There are no items for consideration.

8 **ITEMS CALLED-IN FOR SCRUTINY OR PLACED ON THE AGENDA BY A MEMBER OF THE COMMITTEE, ANY INDIVIDUAL NON-EXECUTIVE MEMBERS OR PUBLIC PETITION**

- (a) Items placed on the agenda by a Member of the Committee or any individual Non-Executive Member

Any individual Councillor may request that a matter is placed on the agenda of one of the Council's Overview and Scrutiny Committees by providing Democratic Support with notice of the matter prior to the agenda being published.

There are no items for consideration.

(b) Items the subject of Call-In

Executive Decisions may be called-in by the Chairman or Spokesperson of the Scrutiny (Policy and Performance) Committee or any three non-executive members.

There are no items for consideration.

(c) Public Petition

The Council received a petition on 7 February 2019 from 'E.U. Thinking - Dover + Deal' asking as follows:

"We call on all Kent MPs, KCC and all Kent District councils to hold public consultations in all wards of all Kent district councils, before Feb 2019, to allow us, the voting public, to discuss and inform the authorities about what they need to do to save our communities from the many problems linked with the consequences if/when we leave the customs union and the single market."

The petition had 307 valid signatures from a mixture of paper (166 signatures) and a third party website (141 signatures) hosted petition. A number of signatures were rejected as they did not meet the criteria for signatures (proof of living, working or studying in the Dover District) for the petition scheme.

Due to purdah around the district/parish council and European parliamentary elections consideration of the petition was deferred until after the elections.

The Petition Organiser(s) will have 10 minutes to speak in support of the petition. Following that the options open to the members of the committee are:

- (a) To take no further action;
- (b) To refer the matter to the Cabinet or other committee of the Council;
- (c) To undertake an inquiry or research into the matter;
- (d) To provide a written response to the petition organiser setting out the Council's views about the request in the petition; or
- (e) To take any other action that is felt appropriate

For information, E.U. Thinking Dover + Deal have previously spoken at a meeting of the Scrutiny (Policy and Performance) Committee on 13 November 2018 as part of a scrutiny on the Potential Impact of Britain Leaving the European Union on the Dover District.

9 **NOTICE OF FORTHCOMING KEY DECISIONS** (Pages 7 - 8)

It is intended that Members should use the Notice of Forthcoming Key Decisions to identify topics within the remit of the Committee for future scrutiny.

10 **SCRUTINY WORK PROGRAMME** (Pages 9 - 12)

It is intended that the Committee monitor and prioritise its rolling work programme.

11 **EAST KENT HOUSING UPDATE** (Pages 13 - 19)

To receive an update from East Kent Housing on the following matters:

- Update on Landlord Gas Safety Records (LGSRs)
- Performance Indicators (including Electrical and Fire Safety Indicators)
- Overview of EKH's Procurement Processes
- Universal Credit Update

The attention of the members of the committee is also directed to the reports of the Monitoring Officer (under Section 5A of the Local Government and Housing Act 1989) and the report of the Strategic Housing Manager being considered by the Cabinet at its meeting to be held on 1 July 2019 which are relevant to the update on LGSRs.

12 **EAST KENT SERVICES PERFORMANCE INDICATOR UPDATE**

To receive a presentation from the Head of Shared Services (East Kent Services) on the East Kent Services performance indicators.

13 **HOMELESS PERFORMANCE MONITORING** (Pages 20 - 23)

To consider the attached report of the Strategic Housing Manager.

14 **CORPORATE SOFTWARE AND HARDWARE** (Pages 24 - 39)

To consider the attached decision notice and report of the Strategic Director (Corporate Resources).

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes are normally published within five working days of each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Rebecca Brough, Democratic Services Manager, telephone: (01304) 872304 or email:

democraticservices@dover.gov.uk for details.

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